



Department for HIV Elimination

FY23 GRANT REQUIREMENTS CALENDAR

Ending
the
HIV
Epidemic

FY23-24	CONTENTS	WWW.RYANWHITEATL.ORG	SUBMISSION DEADLINE
INVOICES	March Expenditure Report April Expenditure Report May Expenditure Report June Expenditure Report July Expenditure Report August Expenditure Report September Expenditure Report + <i>(Detailed Spend Plans)</i> October Expenditure Report + <i>(Detailed Spend Plans)</i> November Expenditure Report + (Detailed Spend Plans) December Expenditure Report + <i>(Detailed Spend Plans)</i> January Expenditure Report + <i>(Detailed Spend Plans)</i> February Expenditure Report (INCLUDING ALL FINAL CHARGES)		April 28, 2023 May 26, 2023 June 28, 2023 July 31, 2023 August 28, 2023 September 29, 2023 October 27, 2023 December 1, 2023 January 2, 2024 January 30, 2024 February 28, 2024 March 28, 2024
QUARTERLY REPORTS	1st Reporting Period: March 1 – May 31 <ul style="list-style-type: none"> Quarterly Monitoring Call Report Program Income (if applicable) Maintenance of Effort (MOE) CAB Meeting Minutes Detailed Spend Plan QM Quarterly Report *QM Plan - (submit only in the 1st Qtr. Due May 1st) 		June 29, 2023
	2nd Reporting Period: June 1 – August 31 <ul style="list-style-type: none"> Quarterly Monitoring Call Report Program Income (if applicable) Maintenance of Effort (MOE) CAB Meeting Minutes QM Quarterly Report Detailed Spend Plan 		September 29, 2023
	3rd Reporting Period: September 1 – November 30 <ul style="list-style-type: none"> Quarterly Monitoring Call Report Program Income (if applicable) Maintenance of Effort (MOE) CAB Meeting Minutes QM Quarterly Report Detailed Spend Plan (submit monthly after the 2nd Qtr.) 		January 2, 2024
	4th Reporting Period: December 1 – February 28 <ul style="list-style-type: none"> Quarterly Monitoring Call Report Program Income (if applicable) Maintenance of Effort (MOE) CAB Meeting Minutes QM Quarterly Report Detailed Spend Plan (submit monthly after the 2nd Qtr.) FY23 Accomplishments 		March 28, 2024
<ul style="list-style-type: none"> Quarterly Monitoring calls will be scheduled by your Project Officer. Subrecipient Site Visits will be conducted during the 3rd Qtr. Monthly RSR Validation & Completeness Reports will be sent to agencies. All corrections must be complete by the following Quarterly Report. Maintenance of Effort <u>does not</u> apply to EHE agencies. DHE will provide data from the Client Satisfaction Survey biannually. EHE Triannual Data Reports will be due: June 15th, October 15th, February 15th. <p>*THERE WILL NOT BE A FINAL INVOICE *</p> <p>**Fulton County does not process invoices from Thanksgiving to the New Year, but November Pre-Bills will be accepted. **</p>			