


1. DATE ISSUED: 07/07/2011		2. PROGRAM CFDA: 93.914		 U.S. Department of Health and Human Services HRSA Health Resources and Services Administration NOTICE OF AWARD AUTHORIZATION (Legislation/Regulation) Public Health Service Act, Title XXVI, Section 2603b Public Health Service Act Section 2603(b), 42 U.S.C 300ff-13(b) FY 2007 Title XXVI of the PHS Act, 42 U.S.C. section 300-ff-11 et seq (as amended), Part A Ryan White HIV/AIDS Treatment Extension Act of 2009 (Public Law 111-87) Public Health Service Act, Sections 2601-2610
3. SUPERSEDES AWARD NOTICE dated: 02/15/2011 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.				
4a. AWARD NO.: 6 H89HA00007-21-01	4b. GRANT NO.: H89HA00007	5. FORMER GRANT NO.: BRH890007		
6. PROJECT PERIOD: FROM: 04/04/1991 THROUGH: 02/29/2012				
7. BUDGET PERIOD: FROM: 03/01/2011 THROUGH: 02/29/2012				

8. TITLE OF PROJECT (OR PROGRAM): HIV EMERGENCY RELIEF PROJECT GRANTS

9. GRANTEE NAME AND ADDRESS: FULTON COUNTY GOVT, BOARD OF COMMISSIONERS 141 Pryor St SW Atlanta, GA 30303-3468 DUNS NUMBER: 133894167		10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) Kandace F Carty FULTON COUNTY GOVT, BOARD OF COMMISSIONERS Division Line: Ryan White Program/Office of the County Manager 141 Pryor St SW Atlanta, GA 30303-3444
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11. APPROVED BUDGET: (Excludes Direct Assistance) <input checked="" type="checkbox"/> Grant Funds Only <input type="checkbox"/> Total project costs including grant funds and all other financial participation		12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:																																																				
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15. PROGRAM INCOME SUBJECT TO 45 CFR 75.307 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:
A=Addition B=Deduction C=Cost Sharing or Matching D=Other **[A]**
 Estimated Program Income: \$0.00

16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:
 a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 74 or 45 CFR Part 92 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

REMARKS: (Other Terms and Conditions Attached Yes No)

Electronically signed by Dorothy Kelley , Grants Management Officer on : 07/07/2011

17. OBJ. CLASS: 41.15 **18. CRS-EIN:** 1586001729A1 **19. FUTURE RECOMMENDED FUNDING:** \$0.00

FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
11 - 3775023	93.914	11H89HA00007	\$7,424,079.00	\$0.00	N/A	HIV1-11
11 - 3775021	93.914	11H89HA00007	\$4,467,945.00	\$0.00	N/A	N/A

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants3.hrsa.gov/2010/WebEPSEExternal/Interface/common/accesscontrol/login.aspx> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Term(s)

1. Unless otherwise specified, all conditions, program terms and reporting requirements must be electronically submitted through the HRSA Electronic Handbooks.
2. Please note that there is a new document number assigned to each budget period. This document number should be used to draw down and report grant funds.
3. HRSA expects all Part A grantees to screen clients for insurance coverage and third party funding sources, at a minimum, every six months to ensure that the program only serves eligible clients.
4. The Grantee is required to meet specific requirements regarding the monitoring of both their grant and their provider/sub-grantees as detailed in the *HRSA/HAB Monitoring Standards for Ryan White Grantees*.
5. Foreign travel is not permitted.
6. The amount available, in the aggregate, for first-line entities to spend on administrative costs is calculated by subtracting the grantee's administrative costs (up to 10%) and the grantee's quality management costs (up to 5% or \$3,000,000, whichever is less) from the total grant amount and multiplying the difference by 10%.

The grantee may not use more than ten (10) percent of the FY 2011 grant funds for administration, accounting, reporting, program oversight and planning council activities. Indirect costs are considered administrative.

7. Any post-award Part A and/or Minority AIDS Initiative (MAI) grant allocations must be submitted to the Division of Grant Management Operations along with a letter from the Planning Council Chair(s).
8. In accordance with Program Policy No. 10-02, grant funds may not be used for: 1.) outreach programs which have as their purpose exclusively, HIV prevention education as their exclusive purpose, or 2.) broad-scope awareness activities about HIV services that target the general public (See HAB website www.hab.hrsa.gov for information on DSS Program policies).
9. The use of grant funds for incentives in the form of gift cards to participants must be submitted as a Prior Approval request through the EHB. Gift cards may not be in the form of a pre-paid credit card. The following restriction applies: Recipients of gift card incentives must sign a statement acknowledging and agreeing to the purpose(s) of and restrictions on the incentive. Unallowable uses include (but are not limited to) purchase of alcohol, tobacco, illegal drugs, or firearms. Gift cards may not be redeemed for cash.
10. On a regularly scheduled basis, grantees are required to participate in a performance review of their HRSA funded program(s) by a review team from HRSA's Office of Regional Operations. If your organization is selected for a performance review, you will be contacted approximately twelve weeks before the review begins in order to provide you with additional information about the review scope and process, and to schedule the dates for the on-site phase. Upon completion of the performance review, grantees are expected to prepare an Action Plan to improve program performance and address any identified program requirement issues.
11. Office of Management and Budget (OMB) circular A-133 requires grantees and sub-grantees that spend more than \$500,000 of funds in a given year of Federal awards to conduct a single or program-specific audit for that year. The audits must be submitted to the Federal Audit Clearinghouse either 30 days after receipt of the auditor's report(s) or nine months after the end of the entity's fiscal year (FY) end date; In addition, pursuant to section 2605 (a)(10), every two (2) years the chief elected official must submit copies of all OMB A-133 audits

regarding funds expended under Part A to the Part B lead State agency under section 2617(b)(4). The State will forward audits collected from Part A, B, C, and D grantees/sub-grantees to HRSA where they will be posted in their entirety on the HRSA web site. Therefore, grantees will be advised separately in 2011 on the process and deadline for submitting copies of audits to the lead State agency.

12. Circulars A-87 and A-122 regarding cost principles. If your organization is eligible to be a covered entity under Section 340B of the Public Health Service Act, and the assessment shows that participating in the 340B Drug Pricing Program and its Prime Vendor Program is the most economical and reasonable manner of purchasing or reimbursing for covered outpatient drugs (as defined in that section), failure to participate may result in a negative audit finding, cost disallowance, or grant funding offset.
13. Minimum WICY Expenditures: Part A grantees are required to use a minimum amount/percentage of their FY 2011 award to provide services to women, infants, children and youth (WICY). The minimum set-aside amounts/percentages for each eligible metropolitan area/transitional grant area (EMA/TGA) must be determined separately for each priority population, and may not be less than the percentage the ratio of each population to the total number of persons estimated to be living with AIDS within the EMA/TGA.

Women, Infants, Children and Youth (WICY) Waiver: If the grantee can document that one or more WICY priority populations are receiving HIV-related health services through the state Medicaid program under Title XIX of the Social Security Act, the State Children's Health Program (SCHIP) under Title XXI of the same Act, or other qualified federal or state programs in accordance with HRSA guidelines, then the grantee may request a waiver of the minimum WICY expenditure requirement from HRSA. Grantees approved for a WICY waiver do not have to report the amount of grant expenditures used to provide services to the waived priority population(s), but must document and report expenditures for non-waived populations. Updated WICY Guidelines and Reporting Instructions will be provided separately.

14. The Grantee is required to notify the Division of Grants Management Operations (DGMO) and the Division of Service Systems (DSS), within 30 days, of any changes in Planning Council Composition that impact legislative compliance with "reflectiveness" or the mandated membership categories. A letter signed by the Planning Council Chair(s) must be submitted assuring that 33% of the Council members are non-conflicted persons living with HIV/AIDS (PLWH/A) and are receiving Part A funded HIV-related services. In addition, the 33% PLWH/A Council members and the Council as a whole must accurately reflect the demographics of the epidemic in the EMA/TGA. Reflectiveness must be based on the prevalence of HIV Disease (AIDS Prevalence plus HIV Prevalence, real or estimated) in your EMA/TGA as reported in your FY2011 application. The notification and letter must be accompanied by revised tables or narrative describing compliance with Planning Council Composition and Reflectiveness. Please submit all documentation via the HRSA EHBs Prior Approval Portal.
15. Ryan White Services Data Report (RSR): Acceptance of this grant indicates the grantee's assurance that it will comply with the annual Ryan White Services Data Report (RSR) requirements, and that it will mandate such compliance by each of its contractors and subcontractors.
16. Funds may not be used by grantees or subcontractors for the purchase of vehicles without written DGMO approval.

Reporting Requirement(s)

1. Due Date: 09/02/2011

The grantee must submit a separate FY 2011 Part A MAI Annual Plan using HRSA's MAI web-based reporting system accessed via the HRSA EHB's, consistent with reporting guidelines and instructions provided separately.

2. Due Date: 01/01/2012

The Grantee must submit an estimate of their Unobligated Balances (UOB) via the HRSA's EHBs 60 days before the end of each fiscal year (FY) budget period, together with an estimated carryover request.

3. Due Date: 03/15/2012

The grantee must submit all annual Ryan White Services Data Report (RSR) requirements via the HRSA's EHBs.

4. Due Date: 05/21/2012

The grantee must submit an updated Part A Comprehensive Plan for FY 2012 - FY 2015 and participate in the development of a Ryan White Statewide Coordinated Statement of Need (SCSN), both of which will be due in January 2012. Please coordinate with your Ryan

White Part B Lead agency and Part C and D grantees in fulfilling this requirement. Guidelines for preparing the Part A Comprehensive Plan and SCSN will disseminated separately by the Division of Service Systems.

5. Due Date: 06/28/2012

The grantee must submit a FY 2011 Part A and MAI Final Expenditure Table via the HRSA EHBs using the format provided in the EHBs.

6. Due Date: 07/28/2012

The grantee must submit a Final FY 2011 Part A Annual Progress Report via the HRSA EHBs, consistent with reporting guidelines and instructions provided. This report must include the grantee's Report on Expenditures for Women, Infants, Children, and Youth (WICY) which documents the following:

- a. The amounts and percentages of Part A service-related expenditures to provide services to each WICY population separately; and,
- b. That the reported amounts are, at a minimum, not less than the percentage constituted by the ratio of each population with AIDS to the general population with AIDS living within the EMA/TGA. Updated WICY Guidelines and Reporting Instructions will be provided separately (See Program Term No. 13 for Waiver Information).

7. Due Date: 07/30/2012

The grantee must submit a Final Federal Financial Report (SF-425) using the EHBs. This report should reflect cumulative reporting within the project period.

The Federal Financial Report will not be accepted unless the grantee documents separately a breakout of their award amounts, any approved carryover, and the respective expenditures for each in the Remarks category of the SF-425 form, as listed below:

FY 2011 Part A Formula Amount and Expenditure Amounts
FY 2011 Part A Supplemental Amount and Expenditure Amounts
FY 2011 Part A MAI Amount Award and Expenditure Amounts
FY 2010 Part A Carryover and Expenditure Amounts
FY 2010 Part A MAI Carryover and Expenditure Amounts

A final FFR may not include unliquidated obligations and must agree with the PMS report of disbursements for the document number for the budget period being reported.

If the grantee has an unobligated balance of FY 2011 Part A formula and/or Part A MAI funds, the grantee must:

- a) Attach and upload a carryover request with their FFR submission; or
- b) Indicate in their FFR their intent to submit a carryover request separately, via the Prior Approval Portal, within 30 days of the FFR submission; or
- c) Indicate on the FFR their intention to NOT submit any carryover request.

8. Due Date: 01/31/2013

The grantee must submit a FY 2011 MAI Annual Report on the use of Part A MAI funds via HRSA's MAI web-based reporting system accessed in the EHBs, and consistent with reporting guidelines and instructions provided separately.

9. Due Date: Within 90 Days of Award Issue Date

The grantee must submit a FY 2011 Program Terms Report as a Part A Grant Requirement via the HRSA EHBs, consistent with reporting guidelines, instructions, and reporting templates provided separately. The Report must include the following items:

- a. The FY 2011 Part A and MAI Planned Allocation Table, indicating the priority areas established by the Planning Council (PC) and the dollar amount of FY 2011 Part A and MAI funds allocated to each prioritized service category related to eligible Core Medical and Support Services. Use only the categories identified on the Table.
- b. A revised SF-424A budget and narrative justification for: Administration, Clinical Quality Management, and HIV Services for all FY 2011 funding. The Form can be found at <http://www.hhs.gov/forms/PHS-5161-1.doc>. The Grantee should only print the Budget Information-Non Construction Programs (Section A-F).
- c. A complete FY 2011 Implementation Plan that reflects all Core Medical and Support service categories and priorities for which funds

were allocated by the Planning Council and that are consistent with the FY 2011 Part A and MAI Planned Allocations Table.

d. A Consolidated List of Contractors for all providers receiving Part A Ryan White HIV/AIDS Treatment Program funding/contracts.

e. A Contract Review Certification (CRC) for all funds in relation to direct service contracts, both Part A and MAI.

10. Due Date: Within 90 Days of Award Issue Date

The grantee must submit a report of Maintenance of Effort (MOE) Expenditures for fiscal years 2008 and 2009 via the HRSA EHBs. The MOE expenditures reported must be based on the local budget items. Please upload the required documentation into the HRSA EHBs. Failure to comply with these reporting requirements will result in deferral or additional restrictions of future funding decisions.

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All prior terms and conditions remain in effect unless specifically removed.

Contacts

NoA Email Address(es):

Name	Role	Email
Angela Ash	Business Official	angela.ash@fultoncountyga.gov
Kandace F Carty	Program Director	kandace.carty@fultoncountyga.gov

Note: NoA emailed to these address(es)

Program Contact:

For assistance on programmatic issues, please contact Bengie Hair at:
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Rockville, MD, 20852-1750
Email: bengie.hair@hrsa.hhs.gov
Phone: (301) 443-4063
Fax: (301) 443-1879

Division of Grants Management Operations:

For assistance on grant administration issues, please contact Karen Mayo at:
MailStop Code: 11-03
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